



3205 N. University Drive, Coral Springs, FL 33065

PANTHER POST

AUGUST 2008

Dear Parents and Students,

Welcome to the 2008 – 2009 school year! I trust each of our students has had an exciting summer and is ready to begin the new year! Earning an “A” for the fifth year in a row is a tremendous accomplishment, and all of our students should be extremely proud. I would especially like to express my gratitude to our teachers for their hard work and diligence in ensuring our students achieve at their highest academic potential. By the way, I did make the celebratory jump a few weeks ago and can report it was an incredible experience!

With the new year come a few changes at CSCS. In addition to the new faculty and staff members that have joined us, there also will be some changes in curriculum offerings. The following new courses will be offered at the high school level: Honors Philosophy/World Religions, Multimedia Technologies, Musical Theatre and Advanced Placement Courses in Physics, Environmental Science and Statistics. With the state’s plan to develop new criteria for grading of high schools, it becomes even more important for our students to take Advanced Placement classes. Students who plan to attend college should experience at least one Advanced Placement class during their high school years. One of our goals for the coming school year continues to be increasing the participation in our Advanced Placement classes. CSCS will also begin incorporating a new character education program into the curricula this year. STRIVE (Students Taking Responsibility for Important Values of Excellence) emphasizes a collaboration between school and home to maintain a positive school culture.

Students, please consider participating in at least one extra-curricular activity. Plan to join a club, try out for one of our athletic teams or audition for one of the fine arts programs. Most post high school educational programs not only look for students who have strong grade point averages but also for those students who are well rounded in all aspects of school life. Parents, please continue to come out and support our students in their extra-curricular efforts!

I hope you enjoy the remaining weeks of summer. A gentle reminder to students to complete their summer reading: The Wave by Todd Strasser for middle school students and Marley and Me by John Grogan for high school students.

Warmest Regards

Billie Miller

IMPORTANT DATES – AUGUST

August 5 th	Lockers, Uniform Sale, 4:30-7:30 p.m.
August 7 th	6 th Grade Orientation
August 7 th	Lockers, Uniform Sale, 4:30-7:30 p.m.
August 11 th -15 th	Teacher Planning
August 18 th	Students Report
August 29 th	Pre-Season Football Kickoff, 7:00 p.m. Lockhart Stadium

***EARLY RELEASE SCHEDULE**

High school students will be dismissed at 12:00 p.m. on Early Release Days. Middle school students will be dismissed at 12:30 p.m. High School students wishing to eat lunch on early release days will have the opportunity to eat from 12:00 –12:30 p.m. Buses will depart the school at 12:35 p.m.

IMPORTANT PHONE NUMBERS

MS Attendance line	954-340-4128	MS Dean of Discipline	954-340-4118
HS Attendance line	954-340-4129	HS Dean of Discipline	954-340-4125
Guidance Office	954-340-4134	Nurse/Clinic	954-340-4107
ESE Department	954-340-4139	School Store	954-340-4123
Athletic Department	954-340-4106	Registrar	954-340-4108
Main phone line	954-340-4100	Student Activities Director	954-340-4120

NO SHOTS! - NO SCHOOL!

Please make sure your child has the required immunizations. **Students entering 7th grade and above must have a series of 3 Hepatitis shots and a Td shot in order to attend school. ACT NOW!**

ATTENTION SENIORS

LifeTouch is our senior photographer company. Any senior who did not have his/her senior portrait taken during the summer should call LifeTouch at 877-463-0457 and ask for Nina Curry to make an appointment.

OFFICE DEPOT 5% BACK TO SCHOOLS

Remember to shop for your school supplies at Office Depot and provide them with our school ID number. CSCS will receive credits equal to 5% of the qualifying purchases for use for free supplies. **CSCS ID# 70021362.** If you forget to bring the number, please mention the name of our school and they will credit us.

CLUBS AND ORGANIZATIONS

Clubs will be starting up soon. CSCS offers many clubs and organizations to students throughout the year. Club sponsors will select meeting days of Mondays, Tuesdays or Thursdays. For more information about club listings, sponsors, and times, listen to the morning announcements during first hour each day.

STUDENT SCHEDULES AND OTHER IMPORTANT INFORMATION

Students will be provided their schedules during first hour on the first day of school. Lists will be posted both in the main hallway and in the middle school entrance indicating students' first hour class. The lists will be prepared alphabetically. Students should locate their name and report to the corresponding classroom. Please ask your child for all paperwork that he/she has been given during the first week of school to insure that you sign and return it to us as soon as possible.

SCHEDULE CHANGES

There will be no schedule changes other than those necessary due to errors within the scheduling system. Changes will not be made for students requesting certain teachers or to be in a class with their friends. Scheduling was based upon the course selections sheets that were completed and signed in the spring and reviewed by the Guidance Team. Thank you for your cooperation.

GUIDANCE NEWS

We are happy to announce the return of our guidance staff:

Ms. Tracy Stuller (6th and 7th grade counselor)

Ms. Cherise Roberts (8th and 9th grade counselor)

Ms. Christine Hill (10th and 11th grade counselor)

Ms. Jill Pepe (12th grade counselor and Guidance Director)

Mrs. Caroline Smolka (part-time BRACE Advisor)

To schedule a beginning of the year parent-teacher conference to meet your child's teachers, please call Ms. Susan Monti (Guidance Assistant) at 954-340-4134.

TRANSPORTATION

The School Board of Broward County Transportation Department will again handle bus transportation at Coral Springs Charter School for the 2008 – 2009 school year.

Please note the following:

- August 11: Bus cards will be mailed to all riders. The card will contain the riders name as well as the route number, pick-up times and stop locations for the morning and afternoon.
- August 15: If the bus card information is not correct or you did not receive a bus card by this date, please contact Trudy Foley at 954-340-4142. In addition, you may also contact Ms. Foley if you have an address change.
- August 16 and August 17: There will be an Open House at the North Terminal from 10 a.m. to 2 p.m. (attendance optional) The terminal is located at 1751 NW 22nd Avenue in Pompano Beach. The Open House will provide important information such as route numbers and stop locations.

On the first day of school students should show their bus pass to the morning bus operator and give it to the afternoon bus operator. Please make a copy of the bus pass for your records.

LOCKERS

All students are assigned a locker. Locks will be provided for a rental fee of \$5.00. Sharing of lockers is prohibited. Students should not share their combination with anyone. Please see Mrs. Barbuto if you wish to change lockers with another student. CSCS is not responsible for theft of personal property. Students enrolled in Physical Education will be assigned a locker during the class period but must provide their own lock. Rules regarding lockers, as stated above, will apply to Physical Education lockers. **There is no assumption of privacy; the school reserves the right to search lockers as needed.**

I.D. BADGES

Please be aware that we are strictly enforcing the I.D. policy. Random I.D. checks will be conducted by Administration. Students not wearing their badges will be given a one hour after school detention.

Rule: All students will be given a specific CSCS photo ID badge. All students are required on a daily basis to wear the I.D. badge around their neck or clipped to their shirt above the waist. Students are not allowed to alter or deface their ID badge or wear the ID badge of another person. Replacement I.D. badges will cost \$7.50 and can be purchased at the school store.

AGENDA BOOKS

Agenda books will be distributed during the first day of school in the student's first period class. Replacement agenda books can be purchased through the school store at a cost of \$5.00.

DRESS CODE

A higher standard of dress encourages greater respect for individual students and others and results in a higher standard of behavior. It also prepares students for the dress code requirements of the workforce. Our dress code guidelines indicate appropriate school dress for normal school days. CSCS reserves the right to interpret these guidelines and/or make changes during the school year. Students are expected to follow these guidelines. Every student in attendance will wear a school uniform. Failure to wear any part of the school uniform will result in a Disciplinary Detention.

- ◆ **Hair: Hair must be neat and clean with no “unnatural” colors, i.e. bright colors, mohawks, blowouts, spiked looks or any other unnatural cuts (i.e., designs in scalp) or excessive attachments. No hats, bandannas or headbands may be worn. Braided hair must be neatly braided down.**
- ◆ **Shoes: Students must wear closed shoes at all times. No slippers or “slides” may be worn. No heavy military type boots, shoes with metal tips or steel toes may be worn. Tennis shoes are preferred.**
- ◆ **Socks: Solid, matching color socks must be worn. Fishnet stockings or other inappropriate leg wear is not acceptable.**
- ◆ **Shirts: All shirts must be uniform shirts purchased from the school store. Shirts cannot exceed mid-thigh length. Sweatshirts and jackets, if worn, must be school**

sponsored. Note: If wearing a school sponsored sweatshirt or jacket, a uniform shirt is required to be worn underneath. **Only one solid white, gray, or black T-shirt can be worn underneath polo shirts. T-shirts may not be visible below the hem of the shirt.**

- ◆ Slacks/Shorts/Skort: **“Dickies” brand UNIFORM is the mandatory uniform bottom for CSCS. No other brands are accepted. All uniform slacks/shorts/skort must be worn with a belt through the belt loops, worn at the natural waist, be in good repair and be the appropriate size. Pants are available in the school store. Tight fitting and short shorts are not acceptable. Colors: Navy, Khaki and Black.** Following are APPROVED UNIFORM STYLE #s: *Boy’s Pants – 56-562; Boy’s Shorts – 54-562; Girl’s Skorts – 53-505 or 37-561; Girl’s Shorts – 36-505 or 64-562; Junior’s Pants – 69-062 or 71-969; Junior’s Shorts – 36-969 or 65-062; Men’s Pants – 874; Men’s Shorts – 42-274; Woman’s Pants – FP111; Woman’s Shorts – FR111*
- ◆ Belts: **Students are required to wear belts. Belts/belt buckles displaying offensive symbols, as deemed inappropriate by CSCS faculty or administration, are not to be worn. Additional adornments, such as chains, are not permitted.**
- ◆ In General: **Earrings and nose studs are permitted. No other body piercing or cartilage piercing is allowed. At no time are students to wear anything offensive, immodest or deemed inappropriate by the faculty or administration. No “Gothic” looks, dog collars, spiked jewelry, etc. or any other accessories deemed inappropriate by the faculty and administration.**
- ◆ Uniforms: **Students not wearing the appropriate uniform will be sent to the office. Parents will be called and required to bring the correct uniform to school before the student can return to class. Progressive disciplinary actions will be taken for repeat offenders.**
- ◆ Exceptions: **No special interest groups/clubs will be allowed to deviate from the uniform dress code except on Fridays, at which time students will be allowed to wear SCHOOL APPROVED T-shirts with uniform pants.**

Although we tried to be specific to all dress code issues, there may be issues not included in this handbook that are left to the discretion of the faculty and administration of the school.

ABSENTEES

Please call the absentee lines in the morning to notify us of your child’s absence. Parents of students with excessive absences will be notified and counseled regarding these absences. **Middle School – 954-340-4128 High School – 954-340-4129. Please do not use the main phone line to call in absences.**

Attendance Procedure/Policy

CSCS has developed the following attendance policy to comply with the School Board of Broward County, Florida. We encourage all students to attend school on a regular basis. Each day that a student attends school he/she has opportunities to develop personal, social, and academic skills. We encourage the commitment of students, parents, and staff

to work together on this endeavor. Students are responsible to be on time to school, notify school when absent, make-up assignments missed and turn in work assigned on time.

Procedures for reporting absences are as follows:

- ❖ School Board of Broward County policy stipulates that in order for student absences to be considered excused, the parent/guardian must call the school to report the absence and/or provide written documentation on the day of return.
- ❖ Parents/guardians must report absences on the day of the absence/absences by 9:00 AM. In addition, for middle school students, CSCS requires a written note within two days of the absence.

After 5 unexcused absences or an excessive number of excused absences, a letter will be sent home to notify the parent/guardian. After 10 or more unexcused absences or excessive excused absences another letter will be sent to notify the parent/guardian. After 20 unexcused absences, a truancy letter will be sent to notify the parent/guardian and a social worker referral form will be completed. A conference will be called to meet with the student and/or parent/guardian to develop an attendance agreement.

If the unexcused absences continue, members of the staff will meet to review possible additional interventions. If the truancy persists and the student accrues twenty or more unexcused absences within a 90-day period, the school will make a second referral to the school social worker and/or the Broward County School Board.

Make-up Work

All students are expected to make up class work missed during an excused absence. For absences due to (a) illness of student, (b) illness of an immediate family member, (c) death in the family, the student has two days to make up the work for each day the student is absent, not including the day of return.

Students who have an unexcused absence will receive a grade of zero, if, on the day of the unexcused absence, the teacher's instructional activities include work for which a grade is given. This work may not be made up. Teachers WILL include these zeros when averaging grades for a marking period.

Start on Time Program

CSCS will be continuing the "Start-on-Time" program during the 2008-2009 school year. In our school, instructional time is viewed as a precious resource. Consequently, chronic tardiness is viewed as a serious problem. For students who are late, procedures will be followed to maintain records on tardiness and keep the student's family informed. Consequences will be utilized to help students learn the importance of punctuality.

For students who are consistently on time, the procedures will ensure that tardy students will not be allowed to disrupt the flow of learning at CSCS. CSCS is confident that these procedures will increase learning time for all students and will contribute to the positive atmosphere of our school.

Within the “Start-on-Time” program, distinctions are made between being tardy to school (1st hour of the school day) and being tardy to class (remaining periods of the school day).

Tardy to School: defined as arriving to school after 7:30a.m.

Unexcused Tardy (1st Hour of Day): Upon entering the building between 7:30 am and 7:45 am, students will be sent to the guidance suite to be recorded as “late to school”. Upon being recorded as late the student will be issued an official “Start-on-Time” pass and escorted to their respective classroom. After the 2nd unexcused tardy, a phone call will be made home informing the student’s parent/guardian that their child’s next unexcused tardy will result in disciplinary action

Excused Tardy: A tardy is only considered as excused if a parent/guardian personally escorts their child into the school and has a viable reason (see Broward County Code of Conduct).

Tardy to Class (Remainder of School Day): Defined as trying to enter a classroom once the late bell has rung for the student’s 2nd-6th Hour class. During the 2nd-6th Hours of the school day, any student found in the hallways after the late bell, without a pass, will be escorted to the guidance suite and be recorded as “late to class”. The student will then be escorted back to their respective classroom for the remainder of the period. Progressive disciplinary measures will be utilized as a response to any student’s third or more 2nd-6th Hour late infraction. Please note: any student more than 10 minutes late to class will be considered “cutting class” and are subject to progressive administrative consequences.

Reasons for Excused Absences

Illness of student or member of immediate family, death in family, subpoena, religious holiday (faith of student), internal or external suspension, student sent home with contagious disease, participation in school or district-sponsored activities, doctor/dentist appointment or unusual emergency (i.e. house flood).

Reasons for Excused Tardies

Viable reason for excused tardy must be documented by appropriate party (i.e., medical professional, court representative).

Reasons for Unexcused Absences/tardies

Last minute vacation, bus suspension, alarm clock failures, missed bus; “parents fault”, car trouble and inclement weather all constitute unexcused absences. If student rides a city bus that arrives late to school, he/she will be unexcused if they do not present a valid bus ticket that indicates the time student was picked up by bus.

Truancy/Cutting Class

Not attending school or leaving school without the proper permission is considered unacceptable behavior that will lead to disciplinary action (i.e., parent contacted, parent

conference, suspension, etc.) In addition, students who are absent from school may not enter the building during school hours unless accompanied by a parent and report to the front office.

EARLY SIGN-OUTS

Early dismissal for appointments or illness must be arranged prior to departure. The school will not accept notes “after the fact”. Parents must be present to sign the student out of school. If the student is a driver, the parent must provide written permission with a copy of the parent’s driver’s license. Verbal permission from a parent is acceptable for students who are 18 years of age. **There will be no early dismissal after 2 PM.**

CELL PHONES/ ELECTRONIC EQUIPMENT

According to the Broward County School Board’s Code of Conduct, “the possession of a cellular telephone which disrupts the educational process; the use of a cellular telephone during school hours...and the possession or use of a cellular telephone which disrupts or interferes with safety-to-life issues would be a violation of the Code of Student Conduct, subjecting violators to progressive discipline. (Note: If students possess a cellular telephone, it should be kept out of sight inside a pocket, book bag, purse, or similar container, and it may not be allowed to emit any ring tone or other noise on school grounds during school hours.)”

The Broward County School Board’s Code of Conduct further states: “Possession of personal technology, including but not limited to ipods, MP3 players, laptops, etc. is a violation of the Code of Student Conduct. However, students possessing personal technology at the direction of a teacher will not be subject to discipline under this policy.”

Students bringing cell phones/electronic devices/personal technology to CSCS, run the risk of having these items confiscated if they are visible and/or used during the school day (7:00AM – 2:35PM). If students elect to carry these items with them, it is strongly encouraged that they be powered off.

First Offense: The cell phone/electronic device/personal technology will be returned to the parent/guardian of the student after signing the cellular telephone policy form.

Second Offense: The cell phone/electronic device/personal technology will be returned to the parent/guardian of the student by signing in the space provided. In addition, the student will receive a detention from an administrator. The parent/guardian understands that if the student is cited with a third offense the phone will be relinquished for the remainder of the school year.

Failure to surrender items will result in an out-of-school suspension.

EXTENDED DAY PROGRAM

Once again Coral Springs Charter will give students the opportunity to participate in the Extended Day Program (EDP). The Extended Day Program offers remediation in reading,

math, writing and science to all students in order to increase performance on the Florida Comprehensive Assessment Test (FCAT). The program will begin in October and will take place Monday through Thursday from 2:45-3:45. There is a fee for each subject to offset the cost of materials. Registration forms will be available in the September newsletter. Please call Ms. Deena Washington, Assistant Principal at 954-340-4130 if you have any questions.

CLINIC NEWS

Parents must complete a medication authorization form if their child requires medication during the school day. No medication will be dispensed without this form, which requires parent and doctor's signatures. Students using a hand-held inhaler or nebulizer for the treatment of asthma must have a completed Medication Authorization Form on file stating that the student has been trained by his/her physician to use. The physician must document on the Medication Authorization form that the student must carry the hand-held inhaler on his/her person depending on the student's age and ability, or remain in a locked medicine cabinet in the clinic. Medication must be labeled with the student's name on the inhaler.

STUDENT GOVERNMENT NEWS

6th graders: Want to be a leader? Pick up a form to be part of SGA from Ms. M. Moore. You can apply for Class President, Vice President, Secretary or Treasurer. Elections will be held in September. All applications should be turned in to Ms. Moore in Room 242. SGA Pride Shirts will be on sale when school begins. The cost is \$15.00. Spirit Shirts can be worn on Fridays and to all sporting events. Go Panthers!

OPEN HOUSE

Open House for both High School and Middle School is planned for **Tuesday, September 9th, from 5:00 – 7:00** p.m. Parents may come at any time during these two hours as there is no formal presentation. Please bring your child's schedule with you so you can locate his/her teachers. The Guidance Team will be there to assist if needed. This is an opportunity for you to meet your child's teachers. It is not the time for individual conferences. Please make an appointment to discuss your child's progress. Be sure to sign the attendance sheets in each of your child's classes in order to receive volunteer hours for attending. Please plan to stay for the PTSO meeting at 7:00 p.m. following the Open House.

SCHOOL ADVISORY COMMITTEE

The first meeting of the School Advisory Committee (SAC) for the Coral Springs Charter School will be held on Monday, September 15th at 7:00 p.m. in the school cafeteria. The SAC acts as a link between the school administration and the community. Its main purpose is to become actively involved in fostering the school's vision and mission. Nominations and elections will be held the evening of September 15th. The position consists of one representative for the 6th grade. If you are interested in running for this position, please plan to attend the meeting on September 15th at 7:00 p.m. Those parents elected to represent the SAC will also be the parent representatives who sit on the School Advisory

Board (SAB) for the City of Coral Springs. The SAB acts as an advisory to the governing board of the school. The governing board is the City Commission of the City of Coral Springs. The SAB meets the last Thursday of each month at 7:45 a.m. at City Hall. The SAC meets the third Monday of each month at 7:00 p.m. in the school cafeteria. Elected members are expected to attend all meetings.

BELL SCHEDULE

The bell schedule remains the same as it was for the 2007-2008 school year. Below is a sample of the middle school and high school bell schedule.

MIDDLE SCHOOL

MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY

7:30 AM	8:30 AM	PERIOD 1	PERIOD 2	PERIOD 3	PERIOD 1	PERIOD 2
8:35 AM	9:35 AM	PERIOD 2	PERIOD 3	PERIOD 1	PERIOD 3	PERIOD 1
9:40 AM	10:40 AM	PERIOD 3	PERIOD 1	PERIOD 2	PERIOD 2	PERIOD 3
10:45 AM	12:20 PM	PERIOD 4	PERIOD 5	PERIOD 6	PERIOD 4	PERIOD 5
12:25 PM	1:30 PM	PERIOD 5	PERIOD 6	PERIOD 4	PERIOD 6	PERIOD 4
1:35 PM	2:35 PM	PERIOD 6	PERIOD 4	PERIOD 5	PERIOD 5	PERIOD 6

HIGH SCHOOL

7:30 AM	9:05 AM	PERIOD 1
9:10 AM	10:40 AM	PERIOD 2
10:45 AM	12:20 PM	PERIOD 3
12:25 PM	2:35 PM	PERIOD 4

LUNCH A/MS	10:45 AM	11:15 AM
LUNCH B/MS	11:50 AM	12:20 PM
LUNCH C/HS	12:25 PM	12:55 PM
LUNCH D/HS	1:00 PM	1:30 PM

PTSO NEWS

PARENT VOLUNTEER FORMS

You may pick up a Parent Volunteer Form in the front office or at the school store. Don't forget you are required to do 20 hours per school year if you have one child in the school and 30 hours per school year for two or more children. As soon as your volunteer form is completed, make a copy and turn it into Mrs. Barbuto.

A HUGE THANK YOU to all of the parents and students who helped this past summer. I can't tell you how invaluable your help has been with getting ready for the new school year. Congratulations to the parents who have already completed their volunteer hours for this upcoming school year.

Our first PTSO meeting will be on Tuesday, September 9, 2008 at 7:00 p.m. in the cafeteria. **You may receive up to 10 hours of volunteer time this evening.** Here is the break down. **2** hours for attending Open House, **2** hours for attending PTSO meeting, **2** hours for joining PTSO, **2** hours for participating in the Fall Fundraiser and 2 hours for purchasing tickets to the Fashion Show. **So don't forget to bring your checkbook.** You can't get it any easier than that.

Mark your calendar for Our 3rd Annual Fashion Show Luncheon sponsored by Dillard's and Aeropostale, November 2, 2008. All proceeds will benefit Technology and the New Fine Arts Wing. Tickets are \$40.00 each and the event will be held at the Marriott at Heron Bay in Coral Springs. Tickets will go on sale starting September 9 at the PTSO meeting. You will also be able to pick up tickets at the school store during the store hours. So come out and see your teachers, administrators and students walk the catwalk.

SCHOOL STORE HOURS

Monday – Friday 7:15 a.m. – 8:00 a.m.

2:30 p.m. – 3:00 p.m.

Additional Hours Tuesday & Thursday 10:00 a.m. – 11:30 a.m.

**** If you need to return any items to the school store all tags **must** be on the pants, shorts or skorts. Any shirts that have been worn or washed cannot be returned. Thank you!

CORAL SPRINGS CHARTER SCHOOL
PTSO MEMBERSHIP APPLICATION

The Coral Springs Charter School Parent Teacher Student Organization is the fundraising arm for the Coral Springs Charter School. The main goal of the PTSO will be to organize fundraising events throughout the school year in order to purchase needed items for both the Middle and High School. **All funds received for membership fees as well as profits made throughout the year will go directly into the general account of the Coral Springs Charter School PTSO and will be used for the sole purpose of providing items for the school.** Please complete the bottom portion of this form and enclose cash or a check in the amount of **\$10.00 (per family)** made payable to CSCS PTSO. Return the completed application and your payment in an envelope marked PTSO to the school store or mail to Coral Springs Charter School PTSO, 3205 N. University Drive, Coral Springs, FL 33065.

MARK YOUR CALENDARS - THE PTSO MEETS THE 2ND TUESDAY OF EACH MONTH AT 7:00 p.m. IN THE CAFETERIA. We encourage your participation, ideas, resources and involvement. Be sure to check out our website for up to date information at **www.ptso.org**.

***Two parent volunteer hours will be given for joining PTSO**

Please tear here and return with your payment (cash or check) in an envelope marked PTSO

PARENTS NAME: _____

CHILDS NAME(s) & GRADE(S) _____

AMOUNT PAID: \$10.00 **Cash** _____ **Check #** _____

SCHOOL LUNCH PROGRAM INFORMATION

Please note the increase in lunch prices

Breakfast \$2.80

Lunch Middle School \$3.60

High School \$3.75

Broward County Schools Food Service is our food service provider. Menu items will be the same as they are for all other Broward County Public Schools. Please make note of the following:

- Cash, checks or money orders will be accepted. Please make checks payable to Coral Springs Charter School.
- Prepayment on student accounts is preferred. Prepayments should be brought by the student to the cafeteria in the morning whenever possible.
- Only high school students will have the option of purchasing from the a la carte menu in addition to the main hot lunch menu. Middle school students will only be offered a la carte items only after purchasing from the main hot lunch menu.
- **THERE WILL BE NO CHARGING PRIVILEGES.** It is the student's responsibility to either bring lunch money or pack their lunch each day. Forgotten lunches will only be delivered if they are received in the office prior to 8:30 a.m. and will be delivered to the student during homeroom only.

Thank you for following CSCS rules.



LIBRARIES DIVISION / NORTHWEST REGIONAL LIBRARY

3151 University Drive • Coral Springs, Florida 33065 • 954-341-3900 • FAX 954-341-3980

August 1, 2008

Dear Parents:

The Broward County Board of County Commissioners and the Coral Springs City Commissioners entered into a partnership agreement in 2000 to provide library service to the students of the Coral Springs Charter School. The Northwest Regional Library located adjacent to the Charter School opened in February of 2001 and has since served as a joint-use public library and middle/high school library.

We are very pleased that your child has convenient access to library services and information and is able to use the library during the school day with his/her teacher and after school hours to research school assignments. Librarians in the Youth Services/Teen area and Computer Center on the first floor and in the Reference section on the second floor will be glad to assist your child with his/her research or recreational needs.

Effective August 1, the hours of operation for the Northwest Regional Library have changed. The new schedule is:

**Sunday 1 pm – 5 pm
Monday, Tuesday, Wednesday 10 am – 8 pm
Thursday, Friday, Saturday 10 am – 6 pm**

We want to remind you that Broward County Library has a Customer Code of Conduct for library customers including students which is intended to encourage behavior that supports the library's mission to provide the best possible resources in a welcoming environment. Behavior becomes unacceptable when it interferes with this mission, impinges on customer use or causes damage or injury to people, buildings or equipment. Those willing to modify unacceptable behavior are welcome to remain in the library, however, those unable to comply will be asked to leave. Cell phones must be put on vibrate and used only in designated cell phone areas. Inappropriate use of library computers including damaging, altering or tampering with equipment or software is prohibited.

Please take a few minutes to read over the attached Customer Code of Conduct and discuss it with your child. Customers including all students who do not abide by library rules will be asked to leave the library and may be suspended from the library if the disruptions continue to occur or are serious in nature. Broward County Library also has the authority to contact the Coral Springs Police if customers violate the Library's Customer Code of Conduct. Thank you for your cooperation.

Sincerely,

A handwritten signature in blue ink that reads "Mimi Hershenson".

Mimi Hershenson
Regional Library Manager

Broward County Board of County Commissioners

Josephus Eggeleton, Jr. • Sue Gunzburger • Kristin D. Jacobs • Ken Keechl • Ilene Lieberman • Stacy Ritter • John E. Rodstrom, Jr. • Diana Wasseman-Rubin • Lois Waxler
www.broward.org



Customer Code of Conduct

Welcome to Broward County Library. This Customer Code of Conduct is intended to encourage behavior that supports the library's mission to provide the best possible resources in an environment that is conducive to library use. Any person who violates these rules or engages in any activity prohibited by law will be asked to leave the library and could be subject to suspension. Those refusing to leave will be subject to arrest under Trespass Laws, Chapter 810, Florida Statutes.

The library is a public building where the well-being and safety of unattended children is a serious concern. Therefore, library staff cannot assume the responsibility for the care or supervision of unattended children left in or on the grounds of the library.

The following behavior, as well as any other behavior that disrupts public use of the library, is unacceptable and prohibited.

- Abusive, boisterous, disruptive, loud, obscene, or threatening language or behavior.
- Adults not requiring immediate access to youth materials shall be required to relocate to other areas of the library. Youth Services areas are intended for use by youth and their parents or caregivers.
- Bringing animals, except service animals, into the library.
- Bringing personal items into the library that will not fit comfortably under one chair or leaving items unattended. Items may not obstruct aisles and walkways.
- Cell phones must be set to silent or vibrate and may only be used in designated "cell phone zones," if available, or outside the library. Customers may not operate electronic devices that are audible to others.
- Creating a nuisance to customers or staff through offensive bodily hygiene.
- Defacing, cutting, destroying, or stealing library property or materials.
- Eating or drinking, except in authorized areas. Containers must have lids.
- Entering and using the library without appropriate attire, including shirts and shoes.
- Entering non-public areas such as staff workrooms, offices, etc.
- Inappropriate use of computers, including, but not limited to: viewing inappropriate websites, using the Internet for illegal purposes, or displaying, sending, printing obscene materials; or damaging, altering, or tampering with equipment or software; manipulating or interfering with the time management software.
- Inappropriate use of equipment or furniture such as rearranging, jumping, standing, or placing feet on the furniture.
- Leaving persons unattended who require personal assistance.
- Sleeping or smoking.
- Taking library materials into the restrooms. Bathing or loitering in restrooms.
- Use of bicycles, skates, or skateboards on library premises.
- Use of library facilities or equipment for other than library purposes, including loitering, solicitation, or distribution of materials without prior written authorization.
- Use of photographic, sound recording, video, or other recording equipment, including camera telephones, on Library property without prior authorization.

Failure to comply with the Library's established rules/practice may result in suspension from the library for the day, 30 days, 90 days, permanently, and/or arrest.

