

**CITY OF CORAL SPRINGS  
CHARTER SCHOOL ADVISORY BOARD MEETING  
CORAL SPRINGS CHARTER SCHOOL  
February 18, 2010**

The meeting commenced at 7:39 a.m. with a call to order by Jules Cohn, Acting Chairman.

In addition to Jules Cohn, present were Board Members Dr. Debbie Swayman, Dr. Randy Fine, Paula Smith, Commissioner Claudette Bruck and Alternate Judy Gottesman. Chairman Dr. Mitchell Wallick was absent.

Also present were Billie Miller, Principal, **Coral Springs Charter School**; Debbie Von Behren, Executive Vice President, Finance; Lorrie Davidson, VP of Finance; Hillary Diagle, Controller and Mary Vecchione of **Charter Schools USA**; Ellen Liston, Deputy City Manager, Chelsea Stahl, Finance; Rhoda Glasco-Foderingham and Jo Chavez, Recording Secretary, Office of the City Clerk, **City of Coral Springs**.

**I. APPROVAL OF THE MINUTES**

**Dr. Debbie Swayman motioned, seconded by Paula Smith, to approve the minutes of November 19, 2009. The motion was approved unanimously (6-0).**

**II. SCHOOL REPORT**

**Billie Miller, Principal, presented the school report, including highlights on the following items.**

- **New teachers at the Charter School (CSCS) include an ESE teacher, a Language Arts teacher and a Chemistry teacher.**
- **CSCS is preparing for the school's musical production "Fame" scheduled for next weekend.**
- **The school did very well this past weekend at the science fair. CSCS had several second and third place winners as well as a first place winner going on to the State Division in April.**
- **The middle school Thespian group also competed this past weekend and received several "superior" or "excellent" ratings.**
- **The Sterling Committee will be arriving on Sunday. They will be meeting with some of the leadership teams beginning on Monday and**

on Friday, February 26, they will present closing remarks and observations.

III. **FINANCE**

**Mike Essik, CSUSA, reported on the FY2010 Second Quarter Review of the Coral Springs Charter School, a copy of which is attached to these minutes.**

The Board discussed numerous items including insurance enrollment, reserve revenue and the new school lunch program. This past week CSCS averaged over 500 lunches per day. The staff is looking into adding new items such as sub sandwiches and salads to the menu for the high school. Ms. Gottesman noted that there have been some incidents involving students not able to have lunch because of lack of funds. Ms. Miller agreed to look into this matter. Dr. Swayman noted that overall, she had received positive feedback on the new lunch menu.

Ms. Davidson announced that a new position has been added to CSUSA. She introduced Hillary Diagle, Controller, to the Board.

V. **OLD BUSINESS**

None

VI. **NEW BUSINESS**

**Dr. Swayman presented the Staff Survey Results Mid Year 2009-2010, a copy of which is attached.**

Following this report, the Board discussed the SIS tool and noted an increase in the use of this technology. It is, however, difficult to track actual usage. Mr. Cohn noted that a seminar has been initiated with regard to SIS in Spanish for Spanish-speaking parents.

**Ms. Miller presented the Parent Survey Results November 2009, a copy of which is attached.**

There was additional discussion on the hiring of Chris Miller, Front Office Receptionist, parent volunteerism and the school's Discipline Committee.

**Management Agreement**

Ms. Miller noted that the Management Agreement with Charter Schools USA would be expiring June 30, 2010. Negotiations have been underway with regard to the renewal of this contract, however, the agreement was not ready to present to the Board at this meeting. Therefore, a special meeting might be necessary to review and/or approve the renewal. The agreement currently being negotiated is a two-year renewal with no fee increase for this academic year. Stipulations need to be met if there will be an increase in next year.

A tentative telephone conference meeting was planned for February 24, 2010, with details to follow.

**VII. ADJOURNMENT**

The next meeting will be held on March 18, 2010 at 7:30 a.m. in the West Wing Conference Room of City Hall, 9551 West Sample Road, Coral Springs.

The meeting adjourned at 9:01 a.m.

  
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Jules Cohn, Acting Chair

  
Josephine Chavez CRM, Recording Secretary

This meeting was recorded. A tape recording is on file in the City Clerk's Office for five years pursuant to Florida law and City policy. These minutes are a permanent public record of the City of Coral Springs maintained in the City Clerk's Office.

Date Approved: 4/15/10

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